



SONORAN UNIVERSITY
OF HEALTH SCIENCES

COURSE CATALOG

ADDENDUM

2022-2023

Academic Year

2022-2023 Course Catalog Addendum



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This Catalog Addendum is effective January 3, 2023.

The 2022-2023 Catalog Addendum is published to provide applicants and the general public with information about changes to Sonoran University's educational programs, policies, or procedures. The unrevised content of the 2022-2023 Course Catalog and the content of this addendum are valid for the 2022-2023 academic year.

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Tuition and Fees Summary

This section supplements the Tuition and Fees section in the 2022-2023 Course Catalog, page 15. The full text of Tuition and Fees changes follows this summary.

Tuition and Fees Modifications		
Section	What changed	First Effective Term
Application and Enrollment Fees	The cost of the MS Program Deferral Fee has been changed to \$100.	Winter 2022
Non-course--specific Fees	The name of the Academic Record Fee has been changed to Graduation Audit Fee.	Winter 2022

Institutional Policies Summary

This section supplements the Institutional Policies section in the 2022-2023 Course Catalog, pages 23-33. The full text of the Institutional Policy changes follows this summary.

Institutional Policies Modifications		
Section	What changed	First Effective Term
Registration Holds	The language "Everfi" was replaced with "requirement of Safety and Prevention courses" on page 23.	Winter 2022
Adding and Dropping Courses	The policy to add or drop a course was updated on page 23.	Winter 2022
Course Withdrawal/Refund Policy	The name of the policy has changed to "Course Withdrawal" and the policy has been updated on page 26.	Winter 2022
Dropped Course Refund Policy	This policy was moved to follow the Course Withdrawal policy on page 26	Winter 2022
Complete Withdrawal	The name of the policy has changed to "Complete Withdrawal/Refund Policy" and the policy has been revised on page 27.	Winter 2022
Immunization and Vaccine Requirements	This section has been moved to Page 50 following Post-admit Enrollment Requirements.	Winter 2022
Academic Standing & Probation	The subheading "First Academic Probation" has been revised on page 31.	Winter 2022
Graduation Ceremony Requirements	The language of the requirements has been updated from "Academic Record Audit Fee" to "Graduation Audit Fee" on page 34.	Winter 2022

Student Support Services Summary

This section supplements the Student Support Services section in the 2022-2023 Course Catalog, page 36. The full text of the Student Support Services changes follows this summary.

Student Support Services Modifications		
Section	What changed	First Effective Term
Student Clubs and Organizations	Dean of Student's Office replaced Manager of Advising and Engagement.	Winter 2022

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Student Policies Summary

This section supplements the Student Policies section in the 2022-2023 Course Catalog, page 37. The full text of the Student Policy changes follows this summary.

Student Policies Modifications		
Section	What changed	First Effective Term
Community Service program	Registrar's Office replaced Manager of Advising and Engagement.	Winter 2022

ND Course Descriptions Summary

This section supplements the ND Course Descriptions in the 2022-2023 Course Catalog, pages 95-97. The full text of the Course Descriptions changes follows this summary.

ND Course Descriptions		
Course Number	What Changed	First Effective Term
BOTM 6940	Botanical Medicine in the High Desert and Upper Canyons of Sedona has been removed.	Winter 2022
CLTR 9903	Advanced Topics in Regenerative Medicine has been added.	Winter 2022
NUTR 6910	Self-care: Role-Modeling Health Behaviors has been added.	Winter 2022
NUTR 6930	Nutrigenomics and Personalized Nutrition has been added.	Winter 2022
NUTR 6940	Probiotics from Research to Market has been added.	Winter 2022

Administration Summary

This section supplements the Administration section in the 2022-2023 Course Catalog, page 123. The full text of the Administration changes follows this summary.

Administration Modifications		
Section	What changed	First Effective Term
Executive Leadership	Vice President of Inclusive Excellence was removed.	Winter 2022

Tuition and Fees

Application & Enrollment Fees *(Non-refundable)*

Admission Deposit*	\$300
Deferral (ND)	\$100
Deferral (MS)	\$100

Non-course-specific Fees *(Non-refundable)*

Sonoran University students may choose to participate in activities that result in other fees and charges.

Graduation Audit Fee	\$250
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Institutional Policies

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Registration

Registration Holds

A registration hold may be placed on a student's record to prevent the student from registering for courses in future quarters for financial, administrative, admissions, or academic reasons (including failure to comply with Sonoran University's requirement of Safety and Prevention Courses, current NPLEX policies, or address verification requirement). Any registration hold must be resolved before a student is registered.

Adding and Dropping Courses

Sonoran University's programs of study are track programs. Changes to the student's prescribed program of study must receive approval from APPC. Schedule changes requested after the start of a quarter are only permitted as detailed below:

- Students who fail to drop any course for which they are registered and fail to attend/participate in that course are subject to failing the course and the academic policies pertaining to failing a course (see Satisfactory Academic Progress for prescribed program of study).
- Students dropping a course after the add/drop period must follow the Course Withdrawal policy and are subject to the Dropped Courses/Refund Policy.
- Withdrawing from courses after the add/drop period may impact their academic performance/academic progress.

See the ND Program Add/Drop Requirements for additional program requirements.

Course Withdrawal

Sonoran University recognizes the complex lives of our adult learners, therefore there are conditions under which a student may withdraw from courses after the drop/add period. Courses dropped *after the add/drop period* may result in a grade of Withdrawal (WD) on the student's official transcript if the withdrawal meets the Final Date of Withdrawal criteria stated in the course syllabus. Students are ineligible for a course withdrawal if they have completed all course requirements. The grade earned at that time will be assigned by faculty as the final grade for the course. There is no refund due to a student who withdraws from courses after the official add/drop period of the prescribed program of study.

Withdrawals are reflected on the student's transcript as credit hours attempted (not credit hours earned), therefore a grade of WD on the student's transcript does not impact the student's GPA. Reenrollment in a previously withdrawn course beyond the add/drop period will be noted as a repeated course on the student's official transcript.

If a course syllabus does not specify a Final Date of Withdrawal, withdrawals will be processed in accordance with the guidelines below.

- Courses with a final exam: deadline to drop the course is prior to date/time of the regularly scheduled final exam (not makeup exam dates) as published in the course syllabus.
- Courses with a final assignment (e.g., project, paper): deadline to drop the course is prior to the scheduled submission deadline.
- Courses with both final written and final practical exams: deadline to drop the course is prior to date/time of the earliest scheduled final exam.
- Courses with both final written exam and final assignment: deadline to drop the course is prior to date/time/due date of the one that is scheduled earliest.
- Courses without a final exam or final assignment and/or with a final quiz only: deadline to drop the course is prior to the final scheduled course session.

To withdraw from a course, the student is required to meet with an Academic Advisor, as withdrawing from a course may impact a student's progress in their program of study. Please note the following considerations.

- A copy of the course syllabus with Final Date of Withdrawal must be submitted with the request for withdrawal.
- A student who fails to sit for a scheduled make-up exam is unable to withdraw from the course.

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- A WD in a prerequisite for other courses precludes the student from enrolling in those courses until a letter grade is earned in the withdrawn course.
- A student may not withdraw from a course if the impact of the withdrawal results in a failure to meet satisfactory academic progress standards or will inhibit the student's ability to graduate within the maximum timeframe to completion (See Minimum Academic Requirements).
- (ND Program only) Clinical Skills Development Sessions may be required for a student who withdraws from a clinical clerkship.

Dropped Courses/Refund Policy

Students who do not completely withdraw from the college but drop a course/clerkship during the published drop period will be refunded the difference in the tuition paid and the tuition rate applicable to the reduced number of hours, including course-specific fees assessed to the courses dropped.

There is no refund due to a student who partially withdraws from courses after the official add/drop period of the prescribed program of study.

Tuition paid for intensive courses will not be refunded once the course has begun. Special drop deadlines may apply for certain courses. Deadlines will be included in quarterly registration notifications.

Complete Withdrawal/Refund Policy

Complete withdrawal is defined as completely withdrawing from all courses (including a leave of absence). In the case of a complete withdrawal, the following tuition refunds apply and are dependent upon the withdrawal date.

The date of complete withdrawal for 11- or 12-week courses is the date the student provides written notice to an Academic Advisor, Registrar's office, or Dean of Students' office. Written notice via email is sufficient if the email is sent from the student's Sonoran University email account. In the case of a student who fails to notify the College of intent to withdraw, the date that is the midpoint of the term or the student's last documented date of an academically related activity will be considered the withdrawal date, whichever is the latest date.

Courses that are taught in sessions (courses that do not span an 11- or 12- week term) will be considered stand-alone courses for the purpose of withdrawal and refunds. Refunds are determined based upon the last date of attendance in relation to the course's official start date.

The percentage of time enrolled in each session will dictate the refund amount:

Withdrawal Date	Refund Calculations
Complete withdrawal before the start of the term	100% tuition and fees except for non-refundable fees as noted in Tuition and Fees
Complete withdrawal after the start of the session/term, or before 60% completion of the session/term	% tuition and non-refundable fees will be based on the federal guidelines formula as shown below, except for non-refundable fees as noted in Tuition and Fees
After the 60% completion point of the session/term	0% tuition and fees refunded

Federal Formula

1. Percent Earned: Calendar days completed in the period of enrollment divided by total calendar days in the period of enrollment (excludes breaks of five or more consecutive days).

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2. Payment Period: Sessions that are not scheduled for 11 or 12 weeks; the payment period only includes the calendar days in which the student is registered.
3. Refund Amount: Tuition charges for the period of enrollment multiplied by the percentage of unearned Title IV aid.

This calculation determines the percentage of federal funds that have been earned by the school at the time of withdrawal and the amount of unearned funds that must be returned to the federal program. For more information, contact the Financial Aid Office at finaid@sonoran.edu.

Immunization and Vaccine Requirements

Sonoran University is committed to protecting the health and well-being of our students and patients. Because Sonoran and naturopathic medicine play an increased role in the delivery of integrative healthcare through multiple partnerships with hospitals, clinics and treatment centers, our ND students are required to provide proof of immunity or testing for various diseases.

Prior to enrolling at Sonoran University, all incoming ND students must provide sufficient documentation regarding immunity to Measles (Rubeola), Tuberculosis, Hepatitis B, Covid-19, and others.

For a complete list of requirements and instructions please visit: <https://www.sonoran.edu/student-life/student-consumer-information/>

Standards of Satisfactory Academic Progress

Academic Standing & Probation

Good Academic Standing

Good academic standing is defined as maintaining a cumulative GPA at or above the minimum cumulative GPA requirement for their program (see Cumulative GPA Requirement for the prescribed program of study).

First Academic Probation

A student is subject to the first level academic probation (Probation I) if any of the following occur:

- The student's cumulative GPA falls below the minimum cumulative GPA requirement for their prescribed program of study (see Cumulative GPA Requirement for prescribed program of study).
- The student fails a course in their program of study.

Students placed on first academic probation will receive notification from the Registrar's Office, along with a notation on their transcript, and will be required to meet with academic advising for recommendations on how to improve their academic performance. Students placed on Probation will remain in this status for the duration of their program unless they progress to a higher probation status.

A student whose cumulative GPA projection shows an inability to recover to the minimum cumulative GPA requirement may be subject to dismissal or an Administrative Leave of Absence after being placed on the first level of probation.

Institutional Graduation Requirements

Graduation Ceremony Requirements

The minimum requirements to participate in the graduation ceremony include the satisfactory completion of all course and graduation requirements listed in the prescribed program of study, submission of the graduation application, and payment of the Graduation Audit Fee (see Tuition and Fees).

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Student Support Services

Student Clubs and Organizations

Numerous organizations/clubs offer a diverse range of activities to supplement and augment the student educational experience, as well as provide social and professional opportunities. For more information on a student organization or to create a student organization, contact the SGA president or the Dean of Student's Office (see the Clubs page on [MySonoran](#) for more information).

Community Service Program

Doctor of Naturopathic Medicine students are required to complete 45 hours of community service before graduation. These may be acquired through direct service to any area of Sonoran University, including offsite locations, through leadership and mentor activities to other students, participation in ongoing research projects, or through any appropriate activity in the community. Activities that are required aspects of the student's normal curriculum do not qualify for community service hours. The community service program, overseen by the Registrar's Office, is intended to not only benefit community, but as a means of outreach to the general community. Students are highly encouraged to give their time to other organizations and projects. Students do not receive academic credit or pay for these activities (see The [Community Service page](#) on MySonoran for more information).

ND Course Descriptions

CLTR 9903 Advanced Topics in Regenerative Medicine

(Didactic credits: 1)

The advanced topics selective course in regenerative medicine is intended for clinic students and required for those in the regenerative medicine honors track program.

The first objective is to advance discipline-specific knowledge. Students will learn how to critically review and interpret clinical/health research and apply this knowledge as evidence informed clinical care. Secondly, leading a discussion of their research will advance the students' ability to verbally communicate their knowledge and increase leadership confidence.

Prerequisites: Completion of quarters 1-8 (quarters 1-12 in the 5-year track) and eligibility for clinic

NUTR 6910 Self-care: Role-Modeling Health Behaviors

(Didactic credits: 2)

This course improves self-care in students to promote personal sustainability and prevent burnout for their own well-being as well as for the benefit of their future clients and team members. Through a combination of didactic and experiential learning, students gain an understanding of the importance and impact of self-care practices. An emphasis will be placed on hands-on, practical approaches for making sustainable changes in diet, exercise, stress management, and sleep hygiene to reduce risk of disease and promote health. As students are empowered with an enhanced capacity for self-care, it is expected that they will be more inclined, and better equipped, to implement these strategies when counseling future clients and/or when leading teams.

Prerequisite: Admission into program

NUTR 6930 Nutrigenomics and Personalized Nutrition

(Didactic credits: 2)

This course provides students with foundational knowledge of nutritional genomics and guidance on how to apply nutrigenomics when developing a personalized nutrition plan. Students will explore current evidence on clinical applications of genetics, epigenetics, and nutrigenomics and the impact of personalized genomics on nutritional biochemistry and human physiology. Upon successful completion of the course, students will receive a Certificate in the Principles of Nutritional Genomics from the American Nutrition Association.

Prerequisite: NUTR 6024

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NUTR 6940 Probiotics from Research to Market

(Didactic credits: 2)

This course brings students along the supply chain and value chain of probiotics and explores this rapidly evolving field from the perspective of the scientist, the clinician, the manufacturer, and the consumer. Students will gain an understanding of the scientific basis for these products, evidence-based clinical applications, and key regulatory and manufacturing considerations. Instruction will also be provided on the basics from research and development, formulating products, and QA/QC, to manufacturing, labeling, and commercialization.

Prerequisites: GNMP 7020, NUTR 6014, NUTR 6024

Sonoran University Administration

Executive Leadership

President & Chief Executive Officer

Paul A. Mittman, ND, EdD

Professor of Naturopathic Medicine; BA, State University of New York at Buffalo, 1978; ND, National University of Natural Medicine, 1985; EdD, University of Pennsylvania, 2009.

Vice President of Academic Affairs

H. Garrett Thompson, DC, PhD

Professor of Biochemistry; BA, Biology, Reed College 1994; PhD, Biochemistry, Loma Linda University, 2000; DC, Southern California University of Health Sciences, Los Angeles College of Chiropractic, 2010.

Chief Financial Officer

Edward Podol, MBA

BS, International Economics, Georgetown University, 1986; MBA, Finance, University of Virginia, 1990

Vice President of Student Affairs

Melissa Winqvist, MA

BA, Arizona State University, 1991; MA, Arizona State University, 1994